

Class of 2018

Information Packet

**Included in this packet that MUST
be signed & returned:**

- Consent to Graduate**
- Monogram form (optional)**
- Transcript Request Form**
 - CTE Class Form**
- Project Graduation (if participating)**

Graduation Information

- ★ Baccalaureate Ceremony is in the Auditorium on Sunday, May 6th at 3:00

- ★ College Signing Day – Thursday, May 10th

- ★ Tiger Walk – Friday, May 11th

- ★ Awards Night is Friday, May 11th at 6:00pm in the Nera White Gymnasium

- ★ Last Day for Senior Attendance – Friday, May 11th

- ★ **MANDATORY** Graduation practice is Friday, May 18th at 9:00am at Pat Parker Field.

- ★ Graduation is Friday, May 18th at 7:00pm at Pat Parker Field (weather permitting). Be there at 5:30. Project Graduation is at MCHS from 12am - 6am.

- ★ **Signed graduation consent form due to Mrs. Porter by Tuesday, May 1st**

- ★ Please fill out the CTE form completely and return it with your signed consent to graduate form to Mrs. Porter.

- ★ A transcript request must be submitted to the Guidance Office if you are going to a technical, 2-year, or 4-year school. A copy of the form is in this packet.

- ★ All graduation information is available on the school website www.maconcountyhs.com

- ★ There is a handout about cap monogramming. The cost is \$8 and MUST be done by Mrs. Whatley here at MCHS. Turn in **form and money** to Mrs. Whatley no later than Tuesday, May 1st. **Any other design or alteration will be cause for dismissal from the ceremony.**

Principal
B.J. West
Assistant Principals
Vicki Pagan
Nathan Wilson
Data/Testing Coordinator
Whitney Shrum
(615) 666-4320
(615) 666-4757 Fax



School Counselors
Dianne Jones
Malinda Owens
Registrar
Stephanie Schroeter
Secretary
Sherry Rich
(615) 666-4474
(615) 666-4596 Fax

April 19, 2018

To the members of the Class of 2018 and their parents:

As the end of the school year is quickly approaching, I wanted to make you aware of some dates and other information that will be important to the seniors in this graduating class.

Graduation **Friday, May 18, 2017** **7:00p.m. at Pat Parker Field**
Graduation Practice **Friday, May 18, 2017** **9:00a.m. at Pat Parker Field**

Last day for attendance for seniors **May 11th**
Final Exams for Seniors **May 14th and May 15th**

I also wanted to share the following policies with you in regard to graduation:

1. According to *Rules of the State Board of Education Chapter 0520-1-3-.03, Minimum Requirements for the Approval of Public Schools*, "local education agencies are authorized to withhold all grade cards, diplomas, certificates of progress or transcripts of a student who has taken property which belongs to a local education agency, or has incurred a debt to a school, until such student makes restitution in full." If a student owes a debt to Macon County High School, that student will need to make restitution before receiving a diploma or before participating in the graduation ceremony.
2. According to Board Policy students may participate in graduation ceremonies provided that they have met all graduation requirements on the day of graduation. (4.606)
3. **Students are expected to participate in graduation practices (4.606), and they will not be allowed to participate in the ceremony if they do not participate in the practice at the designated time.**
4. The dress code for the graduation ceremony is appropriate cap and gown, and the following:
 - **Guys:** black, navy, or khaki pants. collared shirt, dress shoes, NO sandals or tennis shoes, NO JEANS
 - **Girls:** dress, capri pants, or slacks; dress shoes/sandals; NO flip flops or tennis shoes
 - **Top Ten Girls:** white skirt, white dress, white slacks, or white capri pants; white shirt, white dress shoes or white sandals **Top Ten Guys:** black slacks, white collared shirt, dress shoes

You may have your cap monogrammed by Mrs. Whatley, but no other embellishment is permitted on your cap. Any other design or alteration will be cause for dismissal from the ceremony.

Students who do not follow the dress code for graduation will not be allowed to participate in the ceremony.

Any student who needs help in locating appropriate attire for the ceremony may see the counseling center, and they will help you locate what you need.

5. All seniors must present a signed copy of the attached form to Mrs. Porter in room 205 or turn it in at the front office by **Tuesday, May 1st**.
6. Any student who creates a disturbance or participates in horseplay during any portion of the ceremony and/or practice may be removed from the ceremony, and you will not be allowed to participate further. In addition, you will not receive your diploma on May 18th, but instead you will have to come to the school on May 25th to receive your diploma.

Thank you,

B.J. West
Principal, Macon County High School

Macon County High School
Graduating Class of 2018
Graduation Date: May 18, 2018

I, _____, have read the policies which might
(print student name)

affect my ability to participate in the graduation ceremony or my ability to receive my diploma in a timely manner.

I understand that I must be in clear standing regarding any money owed to the school including for lost textbooks.

I understand that I ***must*** participate in the practice on **May 18th, at 9:00 a.m.** if I wish to participate in the graduation ceremonies.

I understand that I must adhere to the dress code for graduation that has been presented to me if I wish to participate in the graduation ceremony. This includes NOT decorating the top of my cap (monogramming by Mrs. Whatley is the ONLY exception).

Date: _____

Student Signature: _____

Parent Signature: _____

(EVEN IF THE STUDENT IS 18)

Return this signed form to Mrs. Porter in Room 205 by Tuesday, May 1st

Dress Code for Graduation Ceremony:

- ❖ Guys: black, navy, or khaki pants, collared shirt, dress shoes, NO sandals or tennis shoes, NO JEANS
- ❖ Girls: any color dress, capri pants, or slacks; dress shoes/sandals; NO flip flops or tennis shoes
- ❖ Top Ten Girls: white skirt, white dress, white slacks, or white capri pants; white shirt, white dress shoes or white sandals
- ❖ Guys: black pants, white collared shirt, dress shoes

Anyone who needs help locating appropriate dress code items, please see someone in the counseling center and they will make sure you have what you need.



Attention all Seniors!

FCCLA is offering to monogram the back of your graduation cap for \$8

The monogram will be your initials in white for non-honor students and gold for honor students. Top ten will be gold. The monograms can **ONLY** be provided by FCCLA. (NO outside monograms allowed) No other embellishment is allowed on your cap.

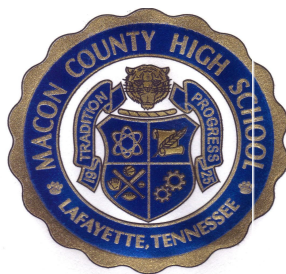
Bring form and money to Mrs. Whatley's Room 304 by Tuesday, May 1st
(a list will be given to Mrs. Porter, outside monograms will not be allowed to participate in the ceremony)

Full Name: _____

Initials: (first) _____ (middle) _____ (last) _____

1st Block Class Teacher: _____

Macon County High School
P. O. Box 338
2550 Days Road
Lafayette, TN 37083
Phone: 615-666-4320
Fax: 615-666-4757



Principal
B. J. West
Assistant Principals
Vicki Pagan
Nathan Wilson
Project Graduation Coordinator
Whitney Shrum

Dear Senior Parents/Guardians:

Project Graduation is a platform for rewarding our students for their achievement of high school completion. This event provides all Seniors with a FREE, safe, supervised, alcohol and drug-free all-night “party” with their classmates one last time. The celebration will include entertainment, food, games, and door prizes—capped off by gifts and money given away just for taking part in all the festivities throughout the night. In addition to celebrating in a fun way, the goal is to end graduation night 100% accident and incident free for all graduating Seniors.

Following the Graduation Ceremony on May 18th, Macon County High School graduates will report back to Macon County High School at 12:00 AM. We prefer that students be dropped off at 12:00 AM and picked up at 6:00 AM. We do not want students driving after being up all night. Students are welcome to bring sleeping bags/blankets. Food and beverages will be provided throughout the night—as well as fun games and activities.

As we quickly approach graduation night, we’re aware of the need for a head-count for planning purposes. This census will better help us prepare for food, beverages, door prizes, and most importantly—how much money the students will receive afterwards! The **strict deadline** to turn this form in is **FRIDAY, MAY 11th! To guarantee money/prizes, turn this form into Whitney Shrum only.** If your child/student is planning on attending the Class of 2018’s Project Graduation, please fill out the form below.

Respectfully,
Whitney Shrum
MCHS Project Graduation Coordinator

Cut Along the Line & Turn in Slip of Paper to MCHS Office

By signing this form, you are implying your child/student will be attending the MCHS Project Graduation on May 18th, 2018, from 12:00 AM to 6:00 AM at Macon County High School.

Student (print): _____

Student (signature): _____

Parents/Guardians (print): _____

Parents/Guardians (signature): _____

Parent phone number: _____